

Records Management System

PS.NET

Public Safety Software Suite

PS.NET/RMS is a comprehensive records management system for law enforcement agencies. It is designed to automate the essential records operations and to provide extensive investigative and operational support services. PS.NET/RMS Records provides the following.

- Captures full source document information for all core law enforcement reports. In many cases this dramatically reduces or eliminates the requirement for the maintenance, filing, retrieval, and management of paper source documents and microfilming.
- Automates the handling and improves the efficiency of many routine operations within the Department, such as property and evidence management, case approval, and case management.
- Automatically builds a comprehensive database that provides the on-going information required for investigations, community problem solving, manpower allocation, and other Department operations. Data is easy to retrieve by non-technical personnel.
- Automatically generates or provides the information required to meet Federal and State reporting requirements.
- Interfaces with State and National Systems

A Comprehensive Solution

Law enforcement agencies are continually faced with increasing information systems requirements. Complex court and legal systems, investigations, insurance systems, and ever expanding State and Federal reporting requirements threaten to overwhelm manual and traditional automated information systems.

PS.NET/Records was designed to help agencies cope with these information requirements. It provides a total solution. It improves personnel efficiencies both in data generation and in retrieval. It eliminates redundant data entry and provides powerful and convenient search and report facilities, while maintaining the integrity of the original source documents. This promotes efficiency and allows records and field personnel to focus on internal operations, crime investigations, and public service.

PS.NET/Records provides full source document data capture, automation of data manipulation and movement within the Department, and easy-to-use retrieval and reporting where required.

It is designed specifically to be a tool for investigations, community problem solving, and efficient administration; not just a calculator for mandatory reporting requirements.

The screenshot shows a Windows-style application window titled "Incident Report". The window contains a form with several sections:

- Case Information:** Case No (98000005), Classification Code (2924), Classification/Report Type/Complaint (MURDER NOT PREMEDITATED), CAD Event No.
- Date Information:** Date Reported (03/23/1997), Date Occurred From (03/23/1997), Date Occurred To (03/24/1998), Related Case/Numbers (RELEASED).
- Location:** Address (8700 S PINE ST), Apt/Suite (APT), Premise (NEIGHBORHOOD CHURCH), On (ON THIS STREET), At (AT THIS STREET), City (OCALA), Rpt Zone (62).
- Incident Type Checkboxes:** Computer Used, Alcohol Related, Drug Related, Hate/Bias, Officer Assault, Senior Citizen, Juvenile, Child Abuse, Domestic Violence, Arson* Loss (5,000), IBR.
- Clearance and Codes:** IBR Clearance (4), IBR Clear Date (//), UCR Code* (090C), UCR Clearance* (AA), NCIC (0909), Major Violation (316.193(3C3)), Dept Disposition (A), Case Status (INACTIVE).
- Submission:** Officer PIN (200), Officer Name (PROCTOR, ROBERT), Date (01/01/98), Approval PIN (1246), Approval Name (ALDRET, BRENDA), Date (01/01/98).

PS.NET/Records is built to operate on a modern PC/network hardware architecture. This scalable, open architecture provides high performance and reliability while lowering overall information systems costs.

The system utilizes the familiar Microsoft Windows operating system. This allows it to work with today's popular PC software. Familiar word processing, spreadsheet and other software can be used to augment standard reporting capabilities.

All data within PS.NET/Records is cross-referenced and maintained in a relational database management system. Data can be retained on-line and instantly accessible indefinitely for most agencies.

PS.NET/RMS is fully integrated with the PS.NET/CAD Computer Assisted Dispatch system, intelligence system, jail management, and other modules. Advanced gateway technology allows the system to interface with most State and regional law enforcement computer systems. The system can be installed stand alone, or as part of a unique distributed regional network involving many separate agencies.



Application Modules

The core modules in PS.NET/Records include the following:

- INCIDENTS
- JUVENILE CONTACTS
- PROPERTY AND EVIDENCE
- ACCIDENTS
- CITATIONS
- BOOKING
- WARRANTS
- CALLS FOR SERVICE
- FIELD CONTACTS/INTERVIEWS
- PAWNED PROPERTY
- REGISTRANTS
- MAJOR CRIME REGISTRANTS
- PERSONNEL/TRAINING
- BICYCLE REGISTRATION
- CASE MANAGEMENT
- MASTER NAME INDEX
- REPORTS
- PIN MAP GENERATION

Master Name and Vehicle Indexes

The system includes master name and master vehicle indexes on all persons and vehicles that come into contact with the Department. This facilitates searches and retrievals and is especially important to investigations within the Department. The master indexes also minimize redundant data entry and provide automatic tracking of unlimited alias, scars/marks, phone and address histories, and other data.

Supervisory Functions

A comprehensive supervisory module provides facilities to seal and expunge individual records. It also handles routine tasks such as master index maintenance and edit table maintenance.

Restricted Access and Investigative Alerts

Both individual records and full case records can be marked for restricted access. This allows the agency to maintain confidentiality in internal investigations, drug cases, or other cases requiring restricted access. Investigative alerts can also be set on individuals

of special interest to the Department. This provides highly visible warnings or return address only notifications on individuals.

Inquiry Subsystem

PS.NET/Records includes a comprehensive, easy to use inquiry module. This module does not allow changes to information and can be deployed throughout the Department. It is especially useful for investigations units, gang units, and other special details. In many cases, it includes the functionality and substantially reduces the workload on traditional crime-analysis units.

The inquiry program is structured to allow easy “browsing” of the database to find relations among data elements. The program allows a “drill” down capability, moving from summary information to full source records. The system employs artificial intelligence concepts to locate known associates. For example, persons associated on the same report or in a vehicle together are automatically linked by the system. Horizontal browsing in the system greatly facilitates identification of known associates. The program can display photos, generate photo line-ups, and automatically generated pin-maps of selected information.

Report Subsystem

PS.NET/Records is supplied with a set of standard reports designed to provide management and operations personnel with comprehensive information on department operations and assist with daily activities. These reports can be run on demand. Some reports can be generated automatically by the system at predefined intervals.

The system integrates with Microsoft Office to allow “fill-in-the-blank” definition of user defined templates. This allows the system to generate notification letters and other standard forms.

National Reporting

PS.NET/Records is compliant with National UCR and IBR reporting requirements. It is also compliant with special California, Florida, and Oregon UCR reporting requirements.

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